

BY-LAWS OF THE OREGON MATHEMATICAL ASSOCIATION OF TWO-YEAR COLLEGES

Article 1 – Membership

Any person becomes a member upon filling out the membership form and paying dues for the current membership year. Only members of the Association may hold office, nominate candidates for office, or serve on official committees.

Article 2 – Duties of Officers

The President shall:

- a. Preside at all meetings of the Association, serve as Chairman of the Executive Board and the Annual Assembly, and prepare the agenda for all Assembly and Board meetings.
- b. Act as ex-officio member of all committees.
- c. Perform all other duties that regularly pertain to the office.
- d. Organize and coordinate the program of the annual regular meeting.
- e. Be a delegate to the national convention of AMATYC.
- f. Elect a second delegate (from the general membership of ORMATYC) to the national convention.
- g. Take charge of publicity, public relations, memberships.

The President-Elect shall:

- a. Serve as a member of the Executive Board.
- b. Preside at meetings in the absence of the President.
- c. Serve as chairman of the nominating committee.

The Past-President shall:

Assist the President and serve on the Executive Board.

The Secretary shall:

- a. Be in charge of records of the Association.
- b. Notify members of Association meetings.
- c. Be responsible for official correspondence to AMATYC.
- d. Keep accurate permanent records of meetings of the Association and the Executive Board.

The Treasurer shall:

- a. Be in charge of funds of the Association.
- b. Be in charge of all receipts and disbursements of the Association and keep accurate records of the same.
- c. Make a financial report at each regular business meeting.
- d. Keep an up-to-date file and mailing list of members.

Article 3 – Election Procedures

The nominating committee shall consist of the President-Elect and two other members, appointed by the Executive Board. The nominating committee shall select a slate of nominees. Anyone desiring nomination for an office shall notify any member of the nominating committee in writing by mail and present to the member a brief sketch of professional background at least two months prior to the annual meeting. The nominating committee shall mail the slate of nominees and the biographical sketches to all members in good standing at least one month prior to the annual meeting. These ballots are to be returned to the nominating committee at least two weeks prior to the annual meeting. The chairman of the nominating committee is responsible for the mailing and tabulation of the ballots. The chairman of the nominating committee will report the election results to the President. Elections shall be by plurality of the ballots returned to the nominating committee by the specified date.

Article 4 – Dues Structure

Dues will be established at an individual rate of \$15/yr and at an institutional rate of \$35/yr for colleges with an annual enrolment of 3000 FTE or less, and \$50/yr for colleges with an annual enrollment greater than 3000 FTE. Institutional memberships will be in effect from July 1 to June 30 of the subsequent year, and individual memberships will be in effect from the day following the annual meeting to the final day of the annual meeting of the subsequent year.

Article 5 – Amendment of the By-Laws

Amendments to the By-Laws may be proposed by a majority vote of the annual assembly. The proposed changes become part of the By-Laws by the affirmative vote of a simple majority of the members responding by mail ballot by the deadline slate on the ballot. Ballots will be prepared, distributed, and tallied by the Executive Board or its delegate(s).

AMENDED: 1 July 1988 (Article 4), 18 July 1992 (Art 2), 16 September 1995 (Art 4), 5 October 1999 (Art 4), 30 May 2003 (Art 4).

Notes (outside by-laws): 1) Art 2f- President is first delegate. This second delegate is due to the first 50 AMATYC members from Oregon. A third elected delegate would be due to Oregon having 51-100 AMATYC members, etc.. In addition, the AMATYC Regional VP appoints two delegates in spring of each odd year for 2-year terms (Dec odd yr to Dec of next odd yr).

2) Technology Support person job duties: maintain the ORMATYC website, coordinate technology needs at the conference, and assist other ORMATYC board members with the use of technology for conference registration, voting, and other needs.

3) Fiscal year is Oct 1 to Sept 30.

4) Secretary assume duties of conference exhibitor liaison (began in 2003 with Goulard's term of Secretary).